



**SAN JOSÉ STATE
UNIVERSITY**

September 16, 2013

Office of the President

Mohammad H. Qayoumi, Ph.D.
President

One Washington Square
San José, California 95192-0002
Office: 408-924-1177
Fax: 408-924-1199
sjsupres@sjsu.edu

www.sjsu.edu

Jamie Craighead


Dear Ms. Craighead:

I am pleased to offer you the position of Women's Basketball Head Coach in the Intercollegiate Athletics Department at San José State University (SJSU), effective September 17, 2013.

As the Women's Basketball Head Coach, your initial compensation will be \$15,500 per month (\$186,000 annually). The Tower Foundation pays \$500 per month and the remaining \$15,000 is paid by the State. In your role, you will report to the Director of Intercollegiate Athletics or his designee and he will conduct your annual performance review. Future salary advancement will be related to your performance and available funding. Funding for salary increases is provided through action of the California State Legislature and the Governor.

This position falls within the Administrator III classification and salary range and is therefore covered by The California State University (CSU) Management Personnel Plan (MPP). In this position, you will be a management employee and serve at the pleasure of the President. Positions covered by the Management Personnel Plan are subject to renewal and carry no commitment of permanent status.

This letter and the Management Personnel Plan (MPP), which is found in Title 5, Division 5, Article 2.2 of the California Code of Regulations, govern the terms of your appointment and service as an Administrator. Any commitment to you regarding your service or appointment not expressly contained in this letter, the attached MPP Athletic Coach Appointment Letter, or in the MPP is null and void. A copy of the Management Personnel Plan is available on-line at:
<http://www.calstate.edu/HRAdm/Policies/mpp.shtml>.

You will be reimbursed for moving and relocation expenses from the city of Carmichael to the city of San José, not exceeding a total amount of \$10,000. All expenses will be reimbursed based on actual expenses and receipts in accordance with San José State University's moving regulations.

Please refer to the San José State University's Travel Guide which can be found at: http://www.sjsu.edu/pass/docs/ap/info/travel_guide.pdf, for specific details on limitations and requirements for reimbursement. If you do not continue your employment with the University for a period of at least two years, you shall repay the University the following percentage of the reimbursement amount:

Percentage of Total Cost	Employment Time Period
100% of total cost	Employed less than six months
75% of total cost	Employed at least six months, but less than 12 months
50% of total cost	Employed at least 12 months, but less than 18 months
25% of total cost	Employed at least 18 months, but less than 24 months

Employees whose discontinuance of University employment was the result of death, disability, or similar unexpected cause beyond the control of the employee as determined by the appointing authority, are exempt from this repayment policy.

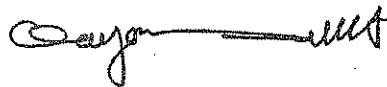
You are entitled to participate in the benefits available to MPP employees. At present, these include participation in the California Public Employees Retirement System (CalPERS), medical and dental plans, industrial and non-industrial disability benefits, and \$100,000 employer-paid life insurance. You will accrue vacation at the rate of sixteen (16) hours per month and sick leave at the rate of eight (8) hours per month. You are also entitled to thirteen (13) official holidays (designated and rescheduled) and one Personal Holiday per calendar year.

In addition, this position may require adherence to University compliance training such as: Conflict of Interest and Ethics training, AB1825 Sexual Harassment Prevention training, Information Security training, and Injury and Illness Prevention Program training. If this position is identified as a position responsible for filing a conflict of interest statement, you will be required to complete a Statement of Economic Interests on an annual basis.

Under provisions of the Immigration Reform and Control Act of 1986, you will be required to submit, within three (3) business days of the date employment begins, proof of U.S. citizenship or permanent residency, or other documentation that will verify that you are authorized to work in the United States.

I am pleased that you have indicated your willingness to accept this offer and want to welcome you as a member of the SJSU management team. If you have any questions, please contact Rosalina Calderon via phone at (408) 924-7783 or email at rosalina.calderon@sjsu.edu.

Sincerely,

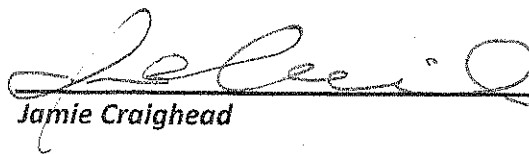


Dr. Mohammad H. Qayoumi
President

Cc: Gene Bleymaier, Director of Intercollegiate Athletics
Personnel File - HR

Attachment: MPP Athletic Coach Appointment Letter

I accept the offer of appointment as noted above, and will send my acceptance to the Workforce Planning Office via fax at (408) 924-2284, or email at Rosalina.calderon@sjsu.edu, within five (5) working days of receipt.



Jamie Craighead

9-19-13
Date

**California State University
MPP Athletics Definite Term Appointment Letter**

On behalf of President Qayoumii and pending the successful completion of a criminal background screening check, I am pleased to offer Jamie Craighead an appointment to the position of Women's Basketball Head Coach at San Jose State University, a position within the California State University Management Personnel Plan (§ 42720 et seq. of Title 5 of the California Code of Regulations), a copy of which is attached. This appointment is subject to the provisions of the Management Personnel Plan (MPP), as well as applicable state and federal law and the rules, regulations, policies and procedures of the California State University (CSU) system and San Jose State University. This appointment includes the following provisions:

ARTICLE I – NATURE OF APPOINTMENT

- 1.01 In accordance with Article 2.2 § 42723 of Title 5, no tenure or permanent status is granted with this appointment and no tenure or permanent status can be achieved within the MPP. Further, in accordance with Article 2.2 § 42725 of Title 5, the University may assign or reassign Employee to different duties in the same position or other positions with different duties during the term of this Appointment Letter.
- 1.02 This appointment does not establish consideration for subsequent employment or any further rights. Subsequent employment will occur only if a new written appointment offer is made by San Jose State University and a new written Appointment Letter is signed by Employee and San Jose State University and, if required, the Tower Foundation.
- 1.03 Although this Appointment Letter is sports-related, the primary purpose of the University and, accordingly, all of its arrangements with its coaches, including this Appointment Letter, is educational. Thus, the educational purposes of the University shall at all times have priority in the various provisions of this Appointment Letter

ARTICLE II – PUBLIC DOCUMENT

- 2.01 This Appointment Letter is a public document and the University may release copies of the Appointment Letter to persons requesting the same.

ARTICLE III – TERM OF EMPLOYMENT

- 3.01 **Term of Appointment.** The term of this appointment commences on September 17, 2013 and ends on September 16, 2018, unless sooner terminated in accordance with Article 3.02 or Article 6 below.
- 3.02 **Non-Retention.** The MPP defined in Article 2.2 of Title 5 is an integrated personnel system addressing employment rights, benefits and conditions for employees designated as "management" or "supervisory" under HEERA (Higher Education Employer-Employee Relations Act). Under the MPP, San Jose State University reserves the right to non-retain Employee from employment at any time without cause prior to the completion of the term of appointment. If Employee is non-retained under this paragraph, Employee will be paid 100 percent of the total base salary remaining due to Employee through the end date of this appointment, unless Employee accepts comparable professional employment. If such comparable employment is obtained, any earnings through this other employment will offset and be deducted from the payment owed through non-retention under this paragraph. The payment owed as a result of non-

retention will be paid by the Tower Foundation. Apart from the payment described in this paragraph that is owed as a result of non-retention, this appointment and all obligations of San Jose State University and the Tower Foundation shall terminate upon non-retention.

ARTICLE IV – POSITION

4.01 Description of Employee's Responsibilities. Employee will abide by and comply with the constitution, bylaws, rules and interpretations of the NCAA, all University rules and regulations relating to the conduct and administration of the Women's Basketball Program, including recruiting rules, as now constituted or as any of the same may be amended during the term hereof, as well as the applicable constitution, bylaws, rules and regulations of the athletic conference of which the sport is a member. Such legislation, to the extent applicable, is incorporated herein by reference and to the extent inconsistent herewith shall prevail over the terms of this Appointment Letter. Modifications, changes, additions or deletions to such legislation shall automatically apply to this Appointment Letter without the necessity of a written modification. If such modifications or changes in NCAA or athletic conference legislation shall impair or reduce the University provided economic benefits of Employee's employment, the University shall substitute other reasonably equivalent and appropriate benefits permissible under the legislation acceptable to Employee that will preserve for Employee the overall value and quality of this Appointment Letter. In the event Employee becomes aware, or has reasonable cause to believe, that violations of such constitutions, by-laws, interpretations, rules or regulations may have taken place, he/she shall report the same promptly to the Athletic Department's Director of Compliance as well as his/her immediate supervisor.

Employee will adhere to, respect and follow the academic standards and requirements of the University with regard to the recruiting and eligibility of prospective and current student-athletes. All academic standards, requirements and policies of the University shall be observed by Employee and members of his/her staff, including assistant coaches, at all times and shall not be compromised or violated. It is the goal and desire of both the University and Employee that student-athletes in the Women's Basketball Program will achieve at the highest possible academic level, with the expectation that the team's NCAA Academic Progress Rate will meet or exceed NCAA threshold minimums and the graduation rate for these student-athletes will be at least above the graduation rate for the general undergraduate student population at the University, or the Employee will provide a written Graduation Rate Improvement Plan to be placed in the Employee's Open Personnel File. The academic progress of student-athletes is an area on which the Employee will receive significant evaluation in the annual performance review.

Employee is held directly accountable for these general responsibilities relating to the Women's Basketball Program: overall management and administration of the Women's Basketball Program, implementation of and compliance with the budget of the program, and the recruiting, training, supervision, evaluation and performance of student-athletes and coaching staff. Employee shall also have responsibility for the scheduling of contests and opponents, but the Director of Athletics or his/her designee retains the final approval with regard to the program's schedule of contests and opponents.

Employee is responsible for complying with the following:

- 1) Make every effort, working in cooperation with and support of athletics department's administrative and support officials to ensure that all student-athletes' academic and general welfare issues are addressed.
- 2) Have complete knowledge of the NCAA and conference rules and regulations and maintain strict compliance as well as attend all department rules education meetings unless the Director of Athletics or his/her designee gives prior approval for Employee's absence from such meetings.

- 3) Maintain reasonable discipline and be fair, empathetic and develop a positive relationship with the student-athletes, while motivating them to excellence in all aspects of life, including athletic and non-athletic endeavors.
- 4) Recruit exceptional prospective student-athletes who have a reasonable opportunity to gain a degree from San Jose State University and manage the team's roster in a manner that conforms to the department's stated policies regarding squad size, out-of-state residents and junior college and four-year institution transfers.
- 5) Be reasonably available to and cooperate with the media and appear before faculty, administrators, students, alumni, benefactors and civic groups as requested or assigned by the sport supervisor, Director of Athletics or his/her designee.
- 6) Work to integrate intercollegiate athletics into the whole spectrum of academic life to complement the University and its mission in the community.
- 7) Work within the confines of all rules, regulations, guidelines, policies and procedures of the athletics department and to ensure that those staff members within his/her charge does so as well.
- 8) Ensure that public statements remain complimentary regarding the athletics program and the University.
- 9) Maintain a professional, collegial, mature and rational demeanor and attitude at all time.
- 10) Advance the efforts of the Department of Athletics and the University toward diversity and gender equity. Fully support and abide by the CSU and San Jose State University commitment to gender equity in education, including athletics, and its full compliance with Title IX of the Education Amendments to the Civil Rights Act of 1964. Employee will fully support and abide by CSU and San Jose State University commitment to maintain a working and learning environment where every student, employee and community member is treated with dignity and respect. Employee will support and comply with San Jose State University commitment to maintain a safe and healthy living and learning environment for everyone.
- 11) All full-time coaches must have their own university email, voice mail addresses and cell phone numbers at which they can be contacted directly or be available to directly receive electronic and voice messages.
- 12) Accurately report all vacation and sick leave time and ensure that those in his/her charge do the same.

4.02 Reporting Relationship and Annual Evaluations.

- a. **Reporting Relationship.** Employee shall report to the Director of Athletics or his/her designee. Employee's job duties and responsibilities shall be reviewed, revised and assigned from time to time by Employee's reporting superior, whether it is the Director of Athletics or his/her designee. Employee is expected to work closely with a variety of Athletics Department and University staff on all matters affecting the University's athletics program or otherwise connected with the discharge of his/her duties as an employee of the University. Employee is expected to discuss or forward any employment or workplace issues with his/her reporting superior and, when appropriate, to the Director of Athletics.
- b. **Annual Performance Evaluations.** Employee's performance of his/her job duties and responsibilities as described in this Appointment Letter and the Women's Basketball Head

Coach position description, which is attached, will be initially evaluated after six months of service and thereafter annually.

These evaluations will take into account prior evaluations and the expectations and goals set for Employee in such prior evaluations, as well as the following:

- 1) Annual NCAA Academic Progress Rate (APR);
- 2) Annual team grade point average (team GPA);
- 3) Annual NCAA academic progress multi-year rate;
- 4) Federal Graduation Rate (trending);
- 5) NCAA Graduation Success Rate;
- 6) Quantity and nature of Student-Athlete Code of Conduct violations;
- 7) Quantity and nature of NCAA compliance secondary violations;
- 8) Quantity and nature of Student-Athlete Drug/Alcohol violations;
- 9) Compliance with roster management, as assigned;
- 10) Fiscal management efficiency and integrity;
- 11) Team Win/Loss percentage;
- 12) Regular season conference finish;
- 13) Conference Tournament finish/NCAA Championship qualification;
- 14) Computed national ranking (RPI, Sagarin, etc.);
- 15) Computed strength of schedule (RPI, Sagarin, etc.);
- 16) Subjective national rankings and polls;
- 17) Compliance with scheduling assignment (Home/Away);
- 18) Quantity and nature of reprimands regarding sportsmanship;
- 19) Quantity and nature of ICA letters of admonishment and reprimand regarding operations;
- 20) Student-Athlete evaluation ratings and comments; and
- 21) Attendance of mandatory staff meetings (both excused and unexcused).

Additionally, other non-quantifiable points are: team-oriented demeanor; respect for student-athletes, peers, staff and management; general welfare of student-athletes; and recruiting efforts.

ARTICLE V – COMPENSATION

5.01 Compensation.

- a. **Base Salary.** The base salary paid by the University to Employee for his/her services and the satisfactory performance of the terms and conditions of this Appointment Letter in the position of Women's Basketball Head Coach shall be at the rate of \$15,000 per month or \$180,000 on an annual basis, payable in equal monthly warrants by the University to Employee on or about the last day of each consecutive calendar month during the term of this appointment.
- b. **Supplemental/Incentive Compensation.** The Tower Foundation shall pay to the Employee supplemental/incentive compensation as indicated below as long as Employee is employed by San Jose State University in the position of Women's Basketball Head Coach.
 - Employee will receive \$500 per month as a vehicle allowance.
 - Conference championship
 - Regular season - \$15,000
 - Conference tournament - \$15,000
 - NCAA at-large bid - \$15,000
 - WNIT post-season bid - \$5,000
 - Conference coach-of-the-year - \$10,000

- If the team's 2013-14 individual year APR is 950 or higher - \$5,000. The APR number will be set annually by October 1 during the remaining years of this contract.
 - If the team wins 15 regular season games or more, employee's supplemental compensation will increase by \$7,500/year
 - If the team has a winning regular season, more wins than losses, the term of this agreement will be extended one year.
- c. **Benefits.** Employee shall be entitled to the standard benefits provided through employment with the University as outlined in the CSU Management Personnel Plan (MPP) Benefits Overview.
- d. **Reassignment.** In the event Employee is reassigned pursuant to Article 2.2 § 42725 of Title 5, Employee will be paid 100 percent of Employee's base salary at the time of reassignment, subject to subsequent adjustments in accordance with MPP policies and procedures. The University will provide Employee with a description of the duties in the reassigned position.

5.02 Opportunities To Earn Outside Income. Employee shall, at the discretion of the Director of Athletics, be permitted to engage in activities and enter into agreements with other persons for additional compensation, benefits or perquisites that relate to but are separate and independent from Employee's employment as Women's Basketball Head Coach at San Jose State University subject to the following conditions.

Such agreements must be approved in writing, before being entered into, by the Director of Athletics to ensure that they do not conflict with Employee's employment obligations, violate any conflict of interest laws, rules or regulations that apply to his/her employment, are not prejudicial to the best interests of San Jose State University and its Athletics Department, or interfere with the performance of his/her duties for San Jose State University. Employee is required to comply with the conflict of interest laws that govern the CSU.

In addition to the above conditions, the following terms and conditions shall apply in each instance in which Employee seeks to make, or makes, arrangements to earn outside income as a result of his/her employment as Women's Basketball Head Coach.

- a. **University Obligations Are Primary.** Such outside activities shall not interfere with the full and complete performance by Employee of his/her duties and obligations as a University employee, recognizing always that Employee's primary obligations lie with the University and its students.
- b. **Compliance With Laws, Rules and Regulations.** In no event shall Employee accept or receive, directly or indirectly, any monies, benefits, services or other gratuity whatsoever from any person, business entity, University booster club, alumni association or other benefactor, if such action would violate: (A) any applicable law, statute or regulation; (B) applicable policies, rules or regulations of the University; or (C) NCAA legislation or the constitution, bylaws, rules, regulations or interpretations thereof of the NCAA or the athletic conference of which the University is a member, as now or hereafter enacted. Changes to such laws, policies, rules, regulations, legislation, constitution, bylaws or interpretations thereof shall automatically apply to this Appointment Letter without the necessity of a written modification.
- c. **University Is Not Liable.** Employee's arrangement(s) for outside income and the activities hereunder are independent of Employee's University employment, and the University shall have no responsibility or liability for payment of any such income or for any claims arising there from under any circumstances whatever. Employee agrees to defend, indemnify and hold the University harmless with respect to claims of any type whatsoever that arise from or relate in any way to Employee's outside activities and outside income.

- d. **Commercial Endorsements.** Employee may undertake commercial endorsements of products and services subject to the following: no mention or use of San Jose State University or use of San Jose State University identifiable equipment or facilities; no use of the University's marks, slogans, logos or music. Prior to extensive discussion regarding any commercial endorsements, Employee will review the existing environment with his/her sport supervisor to ensure that there are no potential conflicts with departmental or University policies or Athletics Department sponsorship agreements. All further discussions and/or negotiations with any third party regarding endorsements must include the Director of Athletics or his/her designee.
- e. **Income From Written Materials.** Employee shall be entitled to write and release books and magazines and newspaper articles or columns in connection with his/her position as Women's Basketball Head Coach. Employee agrees to act in a professional manner and protect the best interest of the University and Department of Athletics in all such matters.
- f. **Shoe, Apparel and Equipment Contracts.** Employee may not enter into any contracts with shoe, apparel, sports-related equipment or supplies vendors, including with manufacturers, distributors or sellers or any party, who have an exclusive use agreement with San Jose State University or the Tower Foundation, or which would be in conflict with a contract, corporate sponsorship, or endorsement of the University or the Tower Foundation. Prior written approval by the Athletic Director is required for any contracts not precluded.
- g. **Sport Camps.** Employee shall have the opportunity to conduct youth sport camps and realize the additional income. All sport camps must comply with all NCAA, University, and department policies, procedure and regulations. If the sport camps are conducted on the San Jose State University campus, Employee may utilize name, marks, slogans, music or logos of the University. If the sport camps are conducted off the San Jose State University campus, Employee is prohibited from utilizing any reference to the University including name, marks, slogans, music or logos.
- h. **Income From Coach-Participation Broadcast Properties.** Employee shall be entitled to participate in regularly-scheduled radio, television, internet-based broadcast programming, or any other medium related to San Jose State University, Women's Basketball Head Coach (e.g., coach's show, pregame show, etc.). In all regularly-scheduled media programs when the coach is expected to represent the interests of any San Jose State University team, the University, the Department of Athletics or the Tower Foundation, the University and/or its representatives shall maintain all rights to such broadcasting properties and shall be solely responsible for arranging any and all agreements with a broadcast partner. The Employee may be compensated by the Tower Foundation or San Jose State University, representative in the form of a talent fee which will be mutually determined by the University or its representatives and the third-party broadcast partner. Employee agrees to act in a professional manner and protect the best interest of the University and Department of Athletics in all such matters whether or not the Employee is expected to comment on any San Jose State University team, the University, the Department of Athletics, the Tower Foundation, or any of their agents or employees.
- i. **Disclosure of Outside Income.** In accordance with NCAA regulations, Employee shall report annually in writing to the University's President, through the Director of Athletics, on or before September 1 of each year, all athletically related income from all sources outside the University and the University shall have reasonable access to all records of Employee necessary to verify the information contained in such report(s).

ARTICLE VI –TERMINATION, SUSPENSION OR OTHER DISCIPLINE

- 6.01 Employee May Be Disciplined For Violations of NCAA, Conference and University Rules and Regulations.** If, after a University and/or NCAA investigation, Employee is found to have

violated NCAA, athletic conference or University rules or regulations during prior employment at another NCAA member institution or while employed by the University, Employee shall be subject to disciplinary or corrective action. Should there be an investigation into any alleged violation, the Employee shall cooperate fully.

6.02 Termination, Suspension or Other Discipline For Cause. Notwithstanding any other provision of this Appointment Letter, this appointment may be terminated by San Jose State University, without further obligation of the CSU (including that which is contained in paragraph 3.02), San Jose State University, or the Tower Foundation, or Employee may be suspended with or without pay for a period determined by the President or designee if the President or designee finds that Employee has committed any of the following acts or omissions:

- a) gross negligence;
- b) insubordination;
- c) willful and knowing, or reasonably should have known, violation of the rules of NCAA, or an athletic association or conference of which San Jose State University is a member, or knowing participation in any violation of such rules, or failure to report violations by San Jose State University coaches, athletes, or department staff of which Employee has knowledge;
- d) violation of University policies;
- e) dishonesty;
- f) immoral conduct;
- g) unprofessional conduct;
- h) incompetence;
- i) failure or refusal to perform the normal and reasonable duties of the position;
- j) conviction of a felony or conviction of a misdemeanor involving moral turpitude;
- k) fraud in securing this appointment;
- l) addiction to the use of controlled substances;
- m) drunkenness on duty;
- n) conduct which is seriously prejudicial to the best interests of San Jose State University, or its athletic program or which is a material violation of the University's mission;
- o) failure to perform or violation of any of the terms, duties or responsibilities set forth in this Appointment Letter;
- p) any cause adequate to sustain the dismissal of any other San Jose State University employee under applicable law and San Jose State University policies and procedures.

Employee shall be entitled to utilize the reconsideration procedures available under Article 2.2 § 42728 of Title 5.

In the event this appointment is terminated for cause in accordance with the provisions of this Appointment Letter, all San Jose State University, and the Tower Foundation obligations to Employee under this appointment shall cease. In no case shall the University be liable to Employee for the loss of any collateral business opportunities or any other benefits, perquisites or income resulting from activities such as, but not limited to, camps, clinics, media appearances, apparel or shoe contracts, consulting relationships, or from any other source whatever that may ensue as a result of the University's termination of this appointment.

ARTICLE VII – LIMITATION ON SEEKING OTHER EMPLOYMENT

7.01 Limitation. Employee has special, exceptional and unique knowledge, skill and ability as a coach at the intercollegiate level which, in addition to the continued acquisition of coaching experience at the University, as well as the University's special need for continuity in its athletics program, renders Employee's services unique. Employee shall not seek, discuss or negotiate

for employment requiring performance of duties prior to the expiration or termination of this Appointment Letter without first personally notifying the Director of Athletics.

- 7.02 Release From Limitations.** Employee shall be released from the restrictions of paragraph 7.01 of this Appointment Letter in the event the University exercises its right to reassign Employee from his/her position as Women's Basketball Head Coach, as provided in paragraph 1.01 of this Appointment Letter.
- 7.03 Constructive Resignation.** In the event that Employee seeks other employment in violation of paragraph 7.01, or is reassigned from the position of Women's Basketball Head Coach during the term of this Appointment Letter and refuses to accept the reassignment or perform the duties to which he/she may be reassigned, Employee shall be deemed to have resigned his/her employment and, as of the date such other employment has begun or refusal has occurred, all compensation and other obligations owned by the University to Employee under this Appointment Letter shall cease. In no case shall the University be liable for the loss of any collateral business opportunities or any other benefits, perquisites or income resulting from activities such as, but not limited to, camps, clinics, media appearances, apparel or shoe contracts, consulting relationships or from any other sources whatever that may ensue as a result of Employee's termination of this appointment. The provisions of this subsection shall be without prejudice to any rights the University may have under applicable state or federal law. In the event Employee is deemed to have resigned, Employee shall be entitled to utilize the reconsideration procedures available under Article 2.2 § 42728 of Title 5.

ARTICLE VIII – MISCELLANEOUS

- 8.01 Assistant Coaches.** Subject to such limitations as may be imposed from time to time by the NCAA or the athletic conference of which the University is a member, the Director of Athletics in his/her discretion may provide the Women's Basketball Program with assistant coaches. Employee shall have the authority to recommend the hiring and termination of assistant coaches for the Women's Basketball Program subject to the approval of the Director of Athletics, as the University's appointing authority, or the University President's designee. It is understood that assistant coaches are immediately responsible to Employee, who will assign the duties of each of the assistant coaches, and that Employee is responsible for the activities of assistant coaches as those activities relate to the educational purposes and the athletic interests of the University. It is further understood, that assistant coaches are responsible for compliance with the policies of the University, including the Athletics Department, with applicable collective bargaining agreements, and with the rules and regulations of the NCAA, and the constitution, bylaws, rules, regulations, legislation and all official interpretations thereof of the NCAA, and the rules and regulations of the athletic conference of which the University is a member, as may be in effect from time to time, and that Employee is required to immediately report any known or reasonably suspected violations of such rules and regulations to Employee's immediate supervisor and the Assistant Athletics Director for Compliance. In addition, each year that Employee serves as Women's Basketball Head Coach, Employee will be responsible for conducting written evaluations of each assistant coach on his/her staff pursuant to the terms of the Collective Bargaining Agreement.
- 8.02 University Retains All Materials and Records.** All materials or articles of information, including, without limitation, personnel and student-athlete records, recruiting records, team information, videos, films, statistics or any other material or data, furnished to Employee by the University or developed by Employee on behalf of the University or at the University's direction or for the University's use or otherwise in connection with Employee's employment hereunder are and shall remain the sole and confidential property of the University. Within three (3) days of the expiration of the term of this Appointment Letter or its earlier termination as provided herein or the reassignment of Employee from his/her position as Women's Basketball Head Coach, Employee shall deliver any such materials in his/her possession or control to the University.

8.03 Employee Will Not Incur Indebtedness. Employee shall not incur any indebtedness or sign any contracts for or on behalf of the University or the Tower Foundation.

8.04 Employee Will Not Make Investments Competitive With University Objectives. During the period of employment hereunder, Employee shall not make or continue to hold any investment in or be associated with any enterprise that could be deemed to be competitive with the University's objectives and philosophies or with the University's intercollegiate program, without first having obtained the written approval of the University's President.

8.05 Notice. Any notice or other communication which may or is required to be given under this Appointment Letter shall be in writing and shall be deemed to have been given on the earlier of either the day actually received or on the close of business on the fifth business day next following the day when deposited in the United States Mail, postage prepaid, registered or certified, addressed to the party at the address set forth after its name below or such other address as may be given by such party in writing to the other.

If to Employee: 

If to University: San Jose State University
Director of Athletics
1393 South 7th Street
San Jose, CA 95112

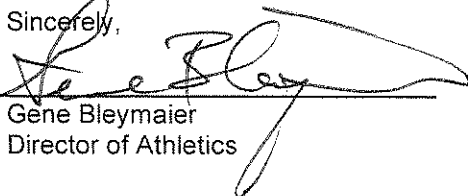
8.06 Gender Provision. As used in the Appointment Letter, the masculine, feminine or gender neutral, and the singular or plural number, shall each be deemed to include the others whenever the context permits.

8.07 Personnel File. A copy of the executed Appointment Letter will be placed in the Employee's Personnel File five days (5) from the date of completed execution of this Appointment.

8.08 Supersede Provision. This Appointment Letter supersedes any other communications between Employee and the University with respect to the terms of employment. Any promises or statements of inducement made by any agent or representative of the University that are not contained in this Appointment Letter shall not be valid or binding on the University.

8.09 Expiration of Offer. If Employee has not accepted by the close of business on September 23, 2013, this offer expires automatically. The Appointment Letter must be returned to the office of the Director of Athletics for processing on or before the expiration date.

Your written acceptance of this appointment is required. If you decide to accept this appointment, please date and sign in the space provided below and return the original of this letter to me. A copy is provided for your records. Written acceptance of the terms of this appointment by the Tower Foundation is also required.

Sincerely,

Gene Bleymaier
Director of Athletics

Date 9/16/13

CSU MPP Athletics Definite Term Appointment Letter

The signature below manifests approval by California State University's Vice Chancellor for Human Resources for the foregoing appointment of definite term and the supplemental compensation.

Signed

Gail Brooks

Gail E. Brooks

Vice Chancellor of Human Resources, California State University

Date 9/16/13

The signature below manifests acceptance by the Tower Foundation of its obligations under paragraph(s) 3.02 and 5.01b of this Appointment Letter.

Signed

Leslie Rohn

Leslie Rohn

Chief Operating Officer, Tower Foundation

Date 9/19/13

My signature below manifests my acceptance of the appointment as described in this Appointment Letter.

Signed

Jamie Craighead

Jamie Craighead

Date 9-23-13